

Minutes of the AFCW PLC Board Meeting Wednesday 17 May 2023

Present: Michele Little, Iain McNay, Kris Stewart, Nick Robertson, Graeme Price. Craig Cope, Danny Macklin and Laurie Hill joined the meeting for items 4-9.

1. **Apologies for absence:** Mick Buckley, David Charles.
2. **Minutes of previous meeting for approval.** Minutes of previous full board meeting (20 April) and budget meeting (7 May) approved.
3. **Matters arising not on the agenda.** A non-executive session; catch-up on strategy; terms of reference for the Chair and PLC board; development committee.
4. **Update from Craig Cope.** First transfer activity described.
Constant communication between CC, JJ, TS and Andy Thorn on transfer plans.
There was a discussion about the standards at the club. A new code of conduct will be drawn up. All agreed that the board have a duty to enforce the upholding of standards.
5. **Questions on Managing Director's report.** Five-star rating achieved in environmental health inspection. The appointment of a new Head of Commercial has been made. Interviews for Head of Education will take place next week.
6. **Development committee update.** NR summarised how the committee had been convened, and the different people who are participating in the various projects.
7. **Finance update with Laurie Hill: management accounts and cashflow.** The position is very similar to last month. LH said he is keeping a tight track on the cashflow.
8. **Refinancing update / finance committee update with Michele Little:** ML noted that a series of consultations with members is planned, potentially with a vote to follow late in 2023, on the way in which the equity in the club could be managed.
9. **Safeguarding.** Paper provided by Mandy. There were no questions on this.
10. **D & I.** DM said that there is information to be provided to the EFL annually due soon which is being gathered.
11. **Risk register.** Review ongoing.
12. **A.O.B.** None.
13. **Date of next meeting.** 15 June 2023.